



# **ROURKELA MUNICIPAL CORPORATION**

Uditnagar, Rourkela, Pin-769012

Mail Id: rourkelamunicipality@gmail.com Telephone: (0661) 2500388

Letter No. 6568

Date. 19.05.25

## **Expression of Interest (EOI) for Disposal of Recyclable and Non-recyclable waste materials from Material Recovery Facilities under Rourkela Municipal Corporation**

EOIs are invited from the intending registered Agencies/Firms/shops for "Disposal of Recyclable and Non-recyclable waste materials from Material Recovery Facilities under Rourkela Municipal Corporation". The agency should submit the EOI in their letter head as per the prescribed formats given in the EOI document in the sealed cover scribing as "EOI for Disposal of Recyclable and Non-recyclable waste materials from Material Recovery Facilities under Rourkela Municipal Corporation" and should submit their EOI through speed post/Registered post/courier or By Hand on or before 03.06.2025 up to 12.00 PM. The EOIs should be accompanied both Photocopies of PAN, valid GST registration certificate, Registration Certificate and Experience on handling such projects, EMD of Rs. 50,000/- (Rupees Fifty Thousand only) and paper cost of Rs.7,080/- including GST(Non-refundable) in shape of DD drawn in favour of Commissioner, Rourkela Municipal Corporation payable at Rourkela. The EOIs will be opened on the same day at 12.30 PM in presence of the bidder or their authorized representatives who wish to attend. RMC will enter with an agreement with the successful bidder by keeping the EMD amount as Security Deposit (SD) which will be refunded without interest after completion of the agreement period. The complete EOI document can be downloaded from the website of the Rourkela Municipal Corporation [www.rmc.nic.in](http://www.rmc.nic.in).

Authority reserve the right to accept or reject any or all EOIs without any reason thereof.

  
Commissioner  
Rourkela Municipal Corporation

Memo No. 6569

Date: 19.05.25

Copy to Notice Board, RMC/ MIS Programmer, RMC for information and instructed for uploading of the bid document in the RMC website.



Commissioner

Rourkela Municipal Corporation

Memo No. 6570

Date: 19.05.25

Copy to the Director, I&PR Department, Govt. of Odisha, Bhubaneswar for information and requested to publish the above content in one Highly Circulate English and Odia Daily Newspaper (all editions) on dated 21.05.2025. The front size should be 8 points and rate should be as per I&PR.



Commissioner

Rourkela Municipal Corporation

## ANNEXURE I – BIDDER PROFILE

| Sl. No                               | PARTICULARS   | DETAILS TO BE FURNISHED       |
|--------------------------------------|---|-------------------------------|
| Details of the Bidder (Company/Firm) |   |                               |
| 1                                    | Name  |                               |
| 2                                    | Address   |                               |
| 3                                    | Telephone / Mobile Number   |                               |
| 4                                    | Email id  |                               |
| Details of authorized Person         |   |                               |
| 5                                    | Name  |                               |
| 6                                    | Address   |                               |
| 7                                    | Telephone/Mobile Number   |                               |
| 8                                    | Email   |                               |
| Information about Company/Firm       |   |                               |
| 9                                    | Status of Company<br>(Proprietorship Partnership,<br>Public Ltd./Pvt. Ltd. Or other)<br>(Ref. Document) | Date:<br>Ref. Attach Document |
| 10                                   | Location and Address of Offices   |                               |
| 11                                   | Income Tax Registration No.   |                               |

|    |  |   |
|----|--|---|
|    | (PAN)  |   |
| 12 | GST No.  |   |
| 13 | Registration Certificate<br>(MSME/State Pollution Control Board/Central Pollution Control Board/ or from any other Govt. agencies etc.)  | Ref. Attach Document  |
| 14 | Last 3 Years Annual Turnover Certificate and IT return<br>(Statement Attach Document)  | 2022-23<br>2023-24<br>2024-25   |
| 15 | The Applicant should have experience in either or all of the following area<br><br>1.Collection & Transportation of Plastic Waste/MSW<br><br>2. Recycling or trading of plastic waste.<br><br>3. Operation & Maintenance of Incineration Unit / Plastic Oil manufacturing/ Road Construction/Cement Plant in Burning Kiln. | 1. _____<br><br>2. _____<br><br>3. _____<br><br>(Attach proof of work order/certificate of completion from clients/Authorization letter from MSME/SPCB/CPCB/Govt. Agency or other etc.) |

Signature of the Bidder with Seal



## ANNEXURE II – FINANCIAL BID FORMAT

Name of the Agency/Bidder:

Address of the Agency/Bidder:

Contact no. of the Agency/Bidder:

Email id of the Agency/Bidder:

| Sl. No | Material Name   | Unit per Kg./Piece | Rate in figure Excluding GST (Per Kg./Piece) | Rate in figure Including GST (Per Kg./Piece) |
|--------|---|--------------------|--|--|
| 1      | Polyethylene Terephthalate (PET) (Jars, Bottles, Ropes, Carpet, Tote Bags, Combs etc.)                      | Kg.                |  |  |
| 2      | High-Density Polyethylene (HDPE) (Containers, Grocery Bags, Shampoo Bottles, Toys, Trash Bags etc.)         | Kg.                |  |  |
| 3      | Polyvinyl Chloride (PVC) (Plumbing Pipes, Tiles, Shoes, Ducts, Sewage Pipes etc.)                           | Kg.                |  |  |
| 4      | Low-Density Polyethylene (LDPE) (Cling Wrap, Frozen Food Wrapping, Condiments etc.)                         | Kg.                |  |  |
| 5      | Polypropylene (PP) (Tupperware, Kitchenware, Plastic Diapers, Disposable plates and cups, bottle caps etc.) | Kg.                |  |  |
| 6      | Polystyrene (PS) (Disposable coffee cups, Plastic Cutlery, Peanut packaging etc.)                           | Kg.                |  |  |
| 7      | Multi-Layer Plastics (MLPs) (CD's, DVD's, Eyeglasses, bottles, Tetra packs, Food Packaging etc.)            | Kg.                |  |  |
| 8      | News Paper(new)   | Kg.                |  |  |
| 9      | Corrugated Cardboard (Packaging boxes, Egg Cartons, Shoe boxes, cereal boxes etc.)                          | Kg.                |  |  |
| 10     | Mixed Paper (Mail, Catalogues, Phonebook's  | Kg.                |  |  |

|    |  |                  |  |  |
|----|--|------------------|--|--|
|    | magazines etc.)  |                  |  |  |
| 11 | High Grade Inked Paper<br>(Envelopes, Copy Paper, Letter Heads<br>etc.)        | Kg.              |  |  |
| 12 | Book   | Kg.              |  |  |
| 13 | Copy   | Kg.              |  |  |
| 14 | Old News Paper   | Kg.              |  |  |
| 15 | Door PVC   | Kg.              |  |  |
| 16 | PVC PVC Pipe   | Kg.              |  |  |
| 17 | Other Combustible (RDF)  | Kg.              |  |  |
| 18 | Aluminium Cane (Aerated Beverage<br>Cans, Aluminium Foils etc.)                | Kg.              |  |  |
| 19 | Steel<br>(Food Cans, Stainless steel mugs,<br>Toys, Lids etc.)                 | Kg.              |  |  |
| 20 | Tin<br>(Cans, Household containers etc.)                                       | Kg.              |  |  |
| 21 | Iron (Cooking Instruments etc.)  | Kg.              |  |  |
| 22 | Wood<br>(Broken Furniture, Blocks, Boxes etc.)                                 | Kg.              |  |  |
| 23 | Container Glass<br>(Bottles, Jars, Glassware, Bulbs etc.)                      | Kg.              |  |  |
| 24 | Glass Wine bottle  | Kg./Per<br>piece |  |  |
| 25 | Leather, Rags and Rubber<br>(Garments, Shoes, Bands, Wires etc.)               | Kg.              |  |  |
| 26 | Thermocol or Polystyrene Foam<br>(Styrofoam, Small or Large<br>Packaging etc.) | Kg.              |  |  |
| 27 | Omfed Plastic  | Kg.              |  |  |

Signature of the Bidder with Seal

## **INSTRUCTION TO BIDDERS & GENERAL TERMS AND CONDITION OF EOI.**

1. Rourkela Municipal Corporation shall be hereinafter referred to as RMC or Owner and the successful tenderer (i.e., the tenderer in whose favour the contract may be awarded) shall hereinafter be referred to as the buyer/purchaser.

### **1.1 Technical Eligibility Criteria**

The applicant should have experience in either or all of the following areas:

- i) Collection & Transportation of Plastic Waste & MSW.
- ii) Recycling or trading of Plastic Waste
- iii) Operation & Maintenance of Incineration Unit/ Plastic to Oil manufacturing/ Road Construction/ Cement Plant in Burning Kiln.

### **1.2 Financial Eligibility Criteria**

The Bidder must have Turnover of Rs.1.5Cr. for last three consecutive financial years 2022-23, 2023-24, and 2024-25. MSME & Start Up benefits will be available as per Govt. of Odisha guidelines.

### **1.3 MODE OF SUBMISSION OF TENDER**

1.3.1 All tenders must be submitted in the prescribed form only and in sealed cover super scribed with the reference number of the tender enquiry. The tenders must be addressed to The Commissioner, Rourkela Municipal Corporation, Uditnagar, Rourkela-769012 and submitted at Issue and Dispatch section of RMC through Courier/Regd. Post/By Hand.

1.3.2 Tenderers should enclose inside the sealed cover containing the tender, the following documents:

1.3.2.1 Covering Letter

1.3.2.2 Demand Draft/Bankers Cheque towards Earnest money.

1.3.2.3 The Special as well as General Terms and Conditions of tender, both duly signed by the tenderer in token of having accepted the same in Toto. .

1.3.2.4 Financial Bid duly filled in and signed by the tenderer.(As placed in Annexure)



1.3.2.5 Attested copy of PAN / Voter ID Card / Pass port /Aadhar Card in case the bidder is an Individual and GST registration / GST Clearance certificate/Income tax clearance certificate / Registration of firm/CIN/Society Registration in case the bidder is and Firm/Company. Individuals shall also submit registration Certificate of GST.

1.3.2.6 Affidavit regarding non-blacklisting or judicial conviction in any Govt. Organization/Public Sector Unit/Court/Tribunal or other.

1.3.3 No telex / telegraphic / fax quotations will be accepted.

1.3.4 Tenderers sending their tenders by post will do so solely at Request of Proposal for selection of Buyer for disposal of Recyclable and Non-recyclable Waste in Rourkela Municipal Corporation from different Material Recovery Facility Centre (MRF) their own risk and RMC will not be responsible for any loss in transit or postal delay.

1.3.5 Incomplete tender or tenders submitted with qualifying conditions at variance with the Special as well as General Terms and Conditions of tender are liable to be rejected summarily.

1.3.6 In the event of RMC office remaining closed on the day of opening of the tender for any unforeseen reason, the tender shall be received up to 12.00 PM on the next working day for RMC and will be opened immediately thereafter in the presence of such tenderers who may like to be present. RMC shall not entertain any complaint as to the fact that the tenderers were not aware of the exact next working day and it is the responsibility of the tenderers to find out from the office of RMC about such details. RMC does not undertake any responsibility whatsoever to inform any or all the tenderers such changes and it is within the rights and discretion of RMC to take all such decisions and the same shall be binding on all tenderers.

1.3.7 Unless and until specified in the special terms and conditions, enclosed herewith, the validity of the offers submitted by tenderers, shall be kept open for 60 (Sixty) days (including, date of tender opening)



1.3.8 Please refer to special terms and conditions for any change in general terms and conditions, since for any practical purposes the special terms and conditions shall supersede general terms and conditions.

1.3.9 The tenderers must write their complete postal address correctly and legibly (preferably in Bold letter) so that the sale Acceptance Letter/SO/Agreement are made correctly. RMC shall not be responsible for either delay or non-delivery due to wrong or illegible/incomplete address given in the tender document.

1.3.10 It is the responsibility of the Tenderer to recycle/dispose the waste materials in line with the guidelines of the Relevant Waste Management Rule 2016. It is their responsibility to maintain the environment and social safeguard in line with the above rule or as may be published and notified in the guidelines of CPCB/SPCB or as per Ministry of Forest and climate Change or any other Department of the State/Central Government or Ministry from time to time. Unauthorized disposal violating above rule may ask for cancellation of Contract. Any compensation due to such default shall be recovered from the security deposit with RMC.

#### **1.4 PERIOD OF CONTRACT**

The period of contract will be for 2(Two) years from the date of Agreement with selected Buyer. RMC may terminate the Contract or suspend the Contract as per discretion of RMC/change in law/force majeure or any dispute with Buyer before the contract expires period.

#### **1.5 PER KG/PIECE UNIT RATE BASIS:**

Unit rate to be quoted by the tenderer shall be the basic rate and shall not include any taxes, duties & levies element, which shall be extra as applicable. The taxes duties & levies element to be determined later at the time of issuance of Sales Order by RMC or at the time of payment by the successful tenderer.

#### **1.6 EVALUATION OF BIDS**

Evaluation of the bids shall be done on per Kg./Piece unit rate basis. Bidder quoting highest (H1) each category shall be considered for award provided the bid is responsive. In the event of Tie in H1 rates between the Bidders, bid shall be awarded by drawing a lottery.

#### 1.7 FAILIING LIFTING BY THE BUYER

In case of any default in lifting the materials by the buyer(s) within the time limits specified in the Special Terms and Conditions of tender, RMC will impose penalty 5% sales order value per week or part thereof and non-lifting of waste more than one month the Security Deposit (as the case may be) will automatically stand forfeited and in addition, RMC has right to terminate the Contract.